

## Text of Email to NZRLS members with draft new constitution attached Oct 2025

Dear NZRLS member

In 2022 the board established a working group (consisting of David Cuthbert, Glen Sumners and Bruce Taylor) to review the Society's current constitution to identify changes required so we can re-register under the Incorporated Societies Act 2022. When the group compared our current constitution (registered under the 1908 Act) and those required under the new act there were some 17 provisions which we needed to meet. The list included the minimum number of members, election of a management committee, provision for an AGM, provision of an annual return (including financial statements) and a means to resolve disputes. Our current constitution met almost all of these, the standout exception was an adequate procedure for resolving disputes (although we currently do have a limited one as regards membership).

To address the inclusion of a disputes procedure we referred to the Federation of Rail Organisations of NZ (FRONZ), of which NZRLS is a member, and to that organisation's constitution and, in particular, "Schedule 2 Procedures for making a Complaint and Resolving Disputes". We have included this schedule as a proposed new "Rule 22 Dispute Procedures" in our revised constitution.

We took the opportunity to update our current constitution to address changes required in terms of timelines for notifying members of matters such as the dates of general meetings etc., and the membership of both the Administration and Publications committees.

Please read the attached draft revised constitution which is an item of business at the forthcoming AGM, being held at 2.00pm on Saturday afternoon 18 October at the Johnsonville Community Centre.

If you have particular queries regarding the revised constitution which you want answered prior to AGM, please send me an email at '[dbcc4211@gmail.com](mailto:dbcc4211@gmail.com)'.detailing them.

Regards

David Cuthbert

Chair Administration Committee