

Information and Conditions of Grant

Introduction

The New Zealand Railway and Locomotive Society (the Society) was founded by Tom McGavin in 1944. Tom was active in the Society from its foundation and he passed away in February 2010. In his memory the Society has established the

Thomas McGavin Research Grant

Purpose

One of the objectives of the Society is to record and publish information on the history of rail transport in New Zealand, and the Society is New Zealand's leading publisher of railway material. To further the Society's objectives and extend the publications programme, potential authors are encouraged to research topics for publication, or any other use deemed desirable by the Society.

The grant is to cover the author's expenses incurred on travel, accommodation during travel, and research such as interviews, obtaining images, photocopies, and documents from archives, museums and other repositories. The grant does not cover labour or living expenses, apart from accommodation during travel.

Conditions

1. The Society may make a grant or grants available up to a total of \$2,000.00 each year, commencing 1 July, to suitable applicants. Applicants must complete the attached Application Form for consideration of a grant. Applications can be made between 1 January and 31 March each year. In assessing applications, the Society will need to be satisfied that
 - the topic is genuinely researchable and
 - the applicant is capable of carrying out the research. The Society reserves the right to award one or more, or no, grants each year.
2. Applications will be considered and any grant(s) decided by 30 June. All applicants will be advised by 31 July.
3. The grant must be used within 12 months of the grant being awarded and the completed research or manuscript must be lodged with the Society within 24 months of the grant being awarded. The research material may be published by the Society, either in the form of a book or articles in *The New Zealand Railway Observer*. Prior to publication the author grants the Society a licence to print, publish

and market the work. The author asserts, and the Society acknowledges, the moral right of the author to be identified as the author of the work for the purposes of the Copyright Act 1994. Should the author wish to have the findings published or used by another organisation, then prior written permission must be obtained from the Society.

4. Should the recipient be unable to complete the project within the specified period, all research work is to become the property of the Society and the Society can arrange to have the project completed.
5. The grant will be paid to the applicant at the time the grant is awarded. A detailed account of how the grant was spent is to be submitted to the Society within 12 months of the grant being awarded, and any unused monies must be returned to the Society. The Society reserves the right to ask for receipts in support of the detailed account.
6. Unsuccessful applications will not be held over to subsequent years, but applicants can lodge a new application in a future year.